

Construction Safety Officer Job Description

Duties and Responsibilities:

- Conduct daily environmental and safety audits
- Inspect and examine all health and safety related complaints, workplace accidents, outbreaks of diseases, the spill of hazardous toxins or poison
- Search for physical, biological, and chemical workplace hazards
- Investigate the construction site to ascertain equipment, production, and material processes do not pose a safety or health hazard to employees, work guests, and the general public
- Create, evaluate, and implement health and safety programs and strategies
- Work closely with the Occupational Safety and Health Administration (OSHA)
- Write daily safety and health reports or injury logs and ensure they are completed and submitted to relevant government agencies
- Train and advice employers and all relevant stakeholders on issues of workplace safety and environmental protection
- Creating different frameworks that will reduce accidents and improve workplace safety
- Verify the adequacy and safety of all work proposed tools and equipment
- Review and approve all subcontractors' safety plans
- Train and run drills and exercise with workers on how to manage an emergency situation.

Construction Safety Officer Requirements – Skills, Knowledge, and Abilities

- Minimum of two years' experience in construction safety
- Ability to communicate excellently in both oral and written format

- Strong listening skills to be able to get valuable information from employees
- Profound knowledge of industry standards and regulations (OSHA)
- Good organizational and record-keeping abilities – the ability to maintain good record of all safety-related activities
- Ability to climb heights using ladders or scaffolding. A significant amount of construction works are done at heights above ground level which requires the safety officer to be able to access the work to evaluate it
- Profound knowledge of company project work. This will assist the construction safety officer to design and implement effective safety solutions
- Good team player, Self-confident, motivated, and independent individual
- OSHA 10 and 30-hour certification and OSHA OTI Certification are added advantage.